

# TIPS: Doing more, with less

**Note:** Training new knowledge and skills takes a lot of time, planning and resources. Resources could include things like printing or designing learning materials, limited space, limited help from others or not having the equipment you need. This guide is meant to give you a few ideas when you run into these challenges. Please note, not all of these may work for you. However, reading this guide may spark some fresh ideas.

## Get learners involved

**Create their own.** Let them create their own resources. For example, posters with old magazines and newspapers. You could run a competition for the best resource and then re-use this for following groups. Creating these posters are also part of their learning.

**BYO.** If it is an item they can bring from home, then ask them to BYO to class.

**Presentations and roleplays.** Ask them to create presentations to present back to the class. Teaching is also part of their learning. You could also get learners to do roleplays if the topic allows for it.

**Champions.** Train a few learners in your class to be 'champions'. They can help you teach.

**Peer assessment.** Get learners to assess each other.

**Feedback.** Ask them for ideas to do more with less.

## Alternative resources

**Online.** Do an online search for free resources. Use open education resources. Digital versions of learning resources are powerful.

**Use a board.** Write notes on the whiteboard or blackboard for learners to follow.

**Make copies.** You can re-use these between classes.

**Send out notes.** Send it to learners to access on a device.

**Data projector.** Use a projector (if you have one) and let learner make their own notes.

**Images.** Try use images instead of learning material.

**Environment.** Try training in a different training environment if the room is an issue.

## Teamwork

**Between learners.** Encourage teamwork between learners. This could also include peer assessment.

**Between trainers.** Share the cost of buying new resources so it can be reused with another provider/teacher. If you develop resources, license it openly so it can be shared across your country and region.

## Different ways of learning

Think about your learning objectives. Sometimes, you could teach the same skill, in a different way. For example, a group activity or discussion.

## Assessment

Instead of assessing learners one-on-one, create a checklist for yourself with the competencies and learner names on one page. This way, you can check off the competencies as you observe them in class.

## Local businesses

Ask for help, sponsorship and donations. This could be creating on-job experiences or for them to come and do a demonstration.

## Local communities and other institutions

Ask for help and donations. This could be in the way of guest speakers or assistant trainers. Share your resources between institutions.